



# Irish Water Safety

*Sábháilteacht Uisce na hÉireann*

The Long Walk, Galway, Ireland  
An Bóthar Fada, Gaillimh, Éir  
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## Check List for daily use at IWS weeks – Page 1 of 2

<b>1</b>	<b>Information and Consent Documents</b>	✓
a	Information sheet for Parents/guardians given out on enrolment to detail the exact class times ensuring that Parents/guardians are aware of their responsibilities for collection	
b	Phone numbers for all instructors and examiners	
c	Parents/guardians phone numbers in case of emergency or non-collection	
d	Back up phone numbers for candidates	
e	Register of candidates for venue	
f	Safety Briefing for all candidates prior to classes commencing	
g	Consent Form Signed by the Parent or Guardian	
h	Two adults designated to be in attendance at all times to comply with the Child Safety Regulations	

<b>2</b>	<b>Equipment</b>	✓
a	Ring buoys present	
b	Water craft with personnel (where applicable)	
c	Phones charged and ready in case of emergency	
d	First aid kit	
e	IWS syllabus and other pertinent manuals	

<b>3</b>	<b>Personnel</b>	✓
a	Sign in sheet ready for all personnel	
b	Adequate personnel to run the classes	
c	Adequate personnel to give cover during water times	
d	Candidates logged into each class each session	



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## Page 2 of 2.

4	Weather	✓
a	Tide tables (where applicable)	
b	Weather conditions suitable for activity	
c	Back-up plan in place if weather conditions not suitable	
d	Safe access and egress to and from the water	

5	Emergency Action Plan	
	<i>Irish Water Safety has an Emergency Action Plan which is available to all Instructors for use at all IWS activities.</i>	
	<i>It is the responsibility of the Venue Instructors to ensure that all Instructors and Personnel are familiar with the EAP and that a pre arranged signal is discussed by all.</i>	
a	EAP in designated area with First Aid kit and Emergency Numbers	

6	Photography	✓
a	No photos may be taken at IWS events unless by authorised personnel and with candidates appropriately dressed. The reference document for parents/guardians/event organisers is at all times to be the IWS Photography Policy enclosed in The Code of Ethics for IWS.	
b	Notice of Rule regarding Photos	